

Volunteer Position Description

Inside Truck Parking

As of 6/28/19



How exciting! You get to see some amazing trucks while you volunteer! Patience will be your main talent here. Getting all the trucks inside can be a bit of a jig saw puzzle and you have to take it slow. Don't forget to tell them you are so happy they came to the show!

- Responsibility is generally limited to the inside parking area.
- Inside trucks will normally be delivered to the entrance by outdoor truck parking personnel.
- We use two-way radios to coordinate with outdoor delivery and between ourselves if we have multiple areas.
- Inside parking assistants are primarily responsible for placing the trucks in the indoor area according to a plan.
- Please don't improvise without the concurrence of the coordinator. Some trucks are placed in certain spots for a reason.
- Ensure compliance with inside regulations such as fuel tank tape, disconnected batteries, fuel quantity and any other requirements.
- Consider leaks. Some venues will have floor protection, or we will provide mats.
- Make sure we have contact information for all owners in case we need to find them for fuel leaks etc.
- Ensure owners are aware of move out times. Many locations require the building(s) be clear by a certain time.
- Be aware during maneuvering. Inside areas have clearance issues with doors, signs, air conditioning ducts etc. Avoid damage to the surroundings.
- Indoor parking may include coordinating with vendor setup. Be prepared to work with them. Some trucks may be placed within their area.
- The inside parking coordinator will be available to resolve issues as they arise with owners as well as the venue.